



POSITION VACANT

Senior Programme Officer – Digital and Freedom of Expression

Job Description

Title of the position	Senior Programme Officer – Digital and Freedom of Expression (SPOD)
Location	Dakar, at the regional office of Article 19 Senegal and West Africa
Geographic coverage	Senegal and West Africa
Status	Full time employee local position, exclusive of any other paid engagement. Opened to any person living in Senegal or willing to with permission to stay and right to work in Senegal. Successful candidate will be requested to submit their residency title or proof of application and right to work for it prior to their start of the work if not yet secured at the moment of application. ARTICLE 19 cannot sponsor these processes.
Contract	Fixed term contract – 12 months with possibility to shift in permanent contract based on satisfactory performance and resources mobilization
Hours	37,5 hours a week (7,5 hours per day)
Reports to	Regional Director
Key relationships	Civic Space, Access to Information/Transparency, Research/Advocacy teams at the Dakar office; Digital, Law and Policy, Protection, Communications and Campaigns, Finance, Business Development and Administration teams at the International Office.
Date	Early February 2023
Salary	Fixed under legal salary grid as per local law.
Special conditions	Travel required nationally, in the region and abroad, occasionally extended. This work requires flexibility and may require the position holder to work out of normal times or weekends and to organise the time accordingly.
Qualification	Master in Law, Human rights, Science, Technology, Mathematics, Engineering, International relations with thematic focus on digital rights and technology or AI trends.

About Article 19

Established in 1987, ARTICLE 19 is an international think–do organisation that propels the freedom of expression movement locally and globally to ensure all people realise the power of their voices. Together with our partners, we develop cutting-edge research and legal and policy analysis to drive change worldwide, lead work on the frontlines of expression through our nine regional hubs across the globe, and propel change by sparking innovation in the global freedom of expression movement. We do this by working on five key themes: promoting media independence, increasing access to information, protecting journalists, expanding civic space, and placing human rights at the heart of developing digital spaces.

With the International Office in London, ARTICLE 19 operates as a federated global structure based with regional offices in West Africa-Senegal, Middle East and North Africa, Mexico and Central America, US, Brazil and South America, Eastern Africa, Bangladesh and South Asia, Europe, and Asia-Pacific.

The Senegal and West Africa (WAF) office opened in 2010 where the organisation is locally registered. The WAF regional office conducts advocacy towards policy influence and institutional changes, capacity building and actors' empowerment, gender justice and inclusion, research and knowledge creating frameworks around strategic pillars such as Civic Space, Media Freedom, Protection, Transparency, and Digital.

Summary

As the Senior Programme Officer on Digital and Freedom of Expression, you will lead ARTICLE 19's establishment and growth of programmatic work on Digital and Freedom of Expression rights in the West African region, under the supervision of the Regional Director, and in alignment with the Global Team Digital at the International Office, and other teams at the Dakar Office.

You will be responsible for context analysis, scoping of Digital and technology issues, internet governance and Artificial Intelligence (AI) development trends and their interference to FoE, human rights and information ecosystem, as well as actors mapping across Senegal and the West Africa region.

Based on scoping evidence, you will be responsible of developing a Digital and FoE rights strategy for the region; and lead in bringing resources to the organisation through fundraising. You will be responsible for the day-to-day management and implementation of those projects and additional initiatives of ARTICLE 19 work in the sector. You will drive efforts to build the external reputation of ARTICLE 19 West Africa as leader and to go to organisation in the sector of Digital and FoE. Using advocacy delivery, networking, research-legal analysis evidences and public debates, you will position ARTICLE 19 West Africa at the centre of interest of stakeholders and citizens as strategic partner and credible source of knowledge for policy analysis and formulation, capacity building, practices and innovation promotion to influence government, private sectors and other partners to support the Digital and FoE work and to put Human Rights and Freedom of Expression at the heart of the policy and decision-making, programme frameworks, and other development of Digital, technology, Internet governance and AI deployment in the region.

Detailed responsibilities

1. Strategy Development

- Conduct rapid scoping of Digital and technology issues, internet governance and AI development trends and their interference to FoE, human rights and information ecosystem,
- Conduct the mapping of sectoral public, private, Civil Society Organisations and actors, possible partners and of funding opportunities;
- Based on existing work and scoping evidences, advise on areas to consolidate and propose new areas for extension for ARTICLE 19's growth and impact on digital issues, freedom of expression and internet governance in Senegal and across the region.
- Lead on developing a Digital and FoE rights strategy based on the scoping findings and recommendations

2. Fundraising

- Direct fundraising to develop sectors of direct responsibility by identifying opportunities, engaging with possible donors, and draw to ARTICLE 19 both solicited and unsolicited funding opportunities;
- Lead on the design of proposals and concept notes addressing Digital, technology and FoE relevant rights;
- Support other Programme/Projects officers (CSP, TRA/ATI) as well as other Teams at the International or Regional Offices in fundraising effort to develop an integrated approach to dig rights in their sectoral strategy projects proposals, activities implementation and reporting

- When relevant, support the development of substantive projects in the light of the ARTICLE 19 global and regional strategies, covering multiple offices under the coordination of Teams at the International Office or relevant Regional Offices.
- Assist continuously the Regional Director for regular engagements with donors to mobilize resources to fund the global strategy implementation
- Engage with BD team on opportunities, CN and proposals

3. Project Management and Implementation

- Lead on Digital programmatic projects implementation, quality delivery and reporting managing the project cycle as per agreed and common standards of high quality and donor regulations.
- For each project mobilized under the digital portfolio, keep updated the workplans (Gantt charts), performance indicators, results (logic) frameworks, Monitoring and evaluation plan, communication plan, reporting plan
- Based on this project management tools, ensure quality and timely delivery of planned activities
- Mobilize partners and participants under projects' strategy and activity
- Prepare the activity implementing reports and evidence data storage
- Ensure visibility and documentation of implemented projects/activities

4. Advocacy, public engagement and policy influencing

- Public engagement with multiple stakeholders at national, regional (and international) levels to position ARTICLE 19 West Africa as a key interlocutor for relevant debates to make human rights at the centre of Digital and Technology development across the region
- Support ARTICLE 19 engagement in the technical standards bodies to ensure human rights considerations become part of their processes;
- Support the management of activities in technical standards bodies by developing engagement strategies, as assigned;
- Engage directly in the processes of technical standards bodies, as assigned
- Implement activities in technical standards bodies, as assigned
- Maintain regular contact with external actors and partners and internal ARTICLE 19 stakeholders including Communications and Campaigns team, Projects team to support collaborative approach to ARTICLE 19's global digital work into the different standards bodies
- Work collaboratively with Law and Policy programme and Global Team Digital to policy analysis and formulation and approach to deliver relevant proposals to policy makers to influence their decisions governing internet, digital spaces and technologies, when requested
- Lead on campaigns aiming to promote and advocate for digital rights

5. Partnerships and relations with communities

- Lead on identifying strategic thematic national and regional CSO, networks and coalitions and develop sustained partnerships/ alliances that are critical in the implementation of the relevant targets of the internal Digital strategy
- Identifying and helping to nurture sectoral 'champions' to support our advocacy agenda.
- Represent ARTICLE 19 West Africa at strategic forums, networks of strategic CSOs and towards other internet governance and digital rights actors' platforms
- Build funding consortium to participate in large funding bids
- Continuous assessment of partners' needs and recommendations and reflect them in new proposals design and projects review
- Build relations bridges with communities and programme beneficiaries in establishing accountability mechanisms, capacity building and knowledge management.
- Support the capacity building for/with key partners on Dig rights engagement through training, sharing best practices and supporting learning and knowledge management.

6. Programme support

- Active contribution to the regional programme strategy and to sectoral reflections: CSP, Media, TRA, supporting to integrate Digital rights in their strategy, plans, reporting

- Active participation in monthly programming meetings, quarterly review and reporting sessions
- Regular engagement with L&P department, Digital Team, Communication and Campaign as well as ATI and Media in the IO for sectoral and crosscutting coordination
- Lead/Support on research activities with a focus or component on digital rights and technology, or using digital means for data collection and analysis

7. Team Development

There is no staff under supervision of the position holder. We anticipate supervision of staff, interns and possibly consultants as the digital programme grows and as the position holder plans and resources mobilization.

8. Accountability, Learning, communications and thought leadership

- Support the grant administration requirements for the digital grants. This includes working on conjunction with the Finance, Operations, Projects Team and M&E providing guidance on donor's expectations where relevant, logistical and administrative support for quick and compliant implementation of the Regional Office as required
- Produce timely and compliant internal reporting as per the annual and quarterly reports, donors' reports and for specific implemented activities ensuring compliance to grant requirements and other donor's expectations
- Contribute to maintenance and development of knowledge building and institutional memory of the Regional Office
- Contribute to the monitoring and evaluating the impact of ARTICLE 19 Regional Office intervention on Digital issues using performance indicators and other outcome measures
- Contribute to research or write blogposts and articles for the ARTICLE 19 website and communication channels
- Support the production of reports, statements and other organisational outputs covering internet governance issues for ARTICLE 19 publications and website, in collaboration with the communications
- Undertake other duties commensurate with the role as may reasonably be assigned by the Regional Director

REQUIREMENTS - Person Specifications

Essential

Education and Knowledge

- Educated to Master standard in science, Law, Human rights, international relations, technology, engineering, mathematics.
- Have a profound passion for and knowledge of the internet and its workings on both a technical and policy level and their implications on human rights in general and freedom of expression in specific.
- Knowledge of historical context and recent political, economic and social developments in internet governance, human rights trends, particularly freedom of expression and information

Experience

- Demonstrable experience of work in the field of human rights and specifically freedom of expression and information.
- Drafting of written materials including concept notes, project proposal, donor reports, research reports, writing and/or editing materials for publication.
- Progressive experience with project development and management.
- Experience in establishing and maintaining relations with most of the following: CSO, donors, academicians, internet/telecommunications actors and in successfully fundraising.
- Experience in advocacy at national and international levels.
- Experience in contributing to strategy and policy development.

- Experience in working collaborative in team (staff, interns, colleagues from other offices).

Skills and abilities

- Excellent interpersonal skills.
- Either fluency in English and good command of French; or fluency in French and good command of English
- Excellent IT skills, preferably with free and open-source software.

Desirable

- Knowledge of international human rights law and awareness of mechanisms for the protection of human rights at international, regional and national level.
- Demonstrable experience with some programming language, CMS management and general computer literacy.
- Diversity and cultural competency across gender, geopolitical origin, race or dis/ability.

Other

- Must have the right to stay and right to work in Senegal or secure it prior to beginning the work
- Ability to work in a multi-cultural work environment and commitment to equal opportunities and non-discrimination.
- Willingness and availability for travels and for participation at public debates.

Application

You are a talent, passionate expert on Digital rights and Freedom of expression with confirmed relevant track records ; you would like to lead on developing and commanding the implementation of a relevant strategy for our ARTICLE 19 Senegal and West Africa, engaging with multiple stakeholders to mobilize resources and build alliances to deliver, and put human rights, freedom of expression and right to information at the centre of internet governance and technology across West Africa; you are proficient in French with good command in English or vice-versa to deliver your passion, you are in Senegal or abroad but commit to join us in Dakar and work under local conditions.

This opportunity is for you. Send us a cover letter with your CV [**in one file, 5 pages max**] demonstrating how you are going to undertake the mission and what makes you a unique candidate at the following two email addresses:

senegalrecruit@article19.org

senegal@article19.org

Feel free to optionally add copy of relevant degrees / certificates, professional evidences, recommendation letter from any relevant institution with reputation in promoting or researching on Digital rights, Internet Governance, Freedom of expression; and a e-link or a simple of any work you have already produced or contributed to in that sector [**all scanned in one file**].

We would like the successful candidate to start in early February 2023. We will be assessing applications on a rolling basis and contact candidates for written assignment and/or interview.

Feel free to contact us by email if question. No phone calls accepted please.