



## **ARTICLE 19**

### **JOB DESCRIPTION**

#### **Programme Officer - Digital**

Responsible to:	Regional Director, Eastern Africa
Key relationships:	International and regional communications teams
Contract:	1 year renewable
Working hours:	37.5 hours
Location:	Nairobi, Kenya

#### **ROLE PURPOSE**

The purpose of the role is to lead the development and implementation of impactful digitally-oriented projects at the ARTICLE 19 Eastern Africa regional office to expand our leadership in the fields of freedom of expression and information. She/ he will also support ARTICLE 19's work relating to digital rights, internet governance and the intersection of human rights and technology.

The ideal candidate will bring a substantial understanding of both human rights and technical expertise, and a solid understanding of the various internet governance instruments, fora and discussions. She/ he will provide expertise to ARTICLE 19 on how the internet is structured from a technology perspective and where Human Rights frameworks apply. Additionally, the candidate should have a track record in developing and/or strengthening effective collaborations across multiple internal and external stakeholders (including experience of multi-stakeholder processes), a proven ability to work effectively in a fluid and fast paced work environment, and a history of being a strong team player.

#### **KEY RESPONSIBILITIES**

The world of digital technology is fast-moving, requiring flexibility and adaptability. Reflecting this, we envision a portfolio that will encompass the following areas:

- Serve as the primary cross-organisational focal point for developing and coordinating ARTICLE 19 Eastern Africa regional office's global programmatic digital work;
- Support the development and implementation of ARTICLE 19 Eastern Africa regional office's strategy, particularly on areas of digitally-oriented programs;
- Represent ARTICLE 19 Eastern Africa regional office in regional and international fora to solidify our leadership in the areas of digital freedom of expression and information;

- Continually scan the external environment and maintain a broad network with potential partners to identify project opportunities to expand the realisation of the rights to freedom of expression and information;
- Work with programmatic and thematic leads to develop digital programmatic activities that correspond with ARTICLE19 Eastern Africa's strategic priorities, including right to information, sustainable development goals, peaceful protest, protection and security activities. Lead on the implementation of these activities and support the offices and programmes on the effective use of digital technologies;
- In collaboration with the ARTICLE 19 International Office's law programme, support ARTICLE 19's work relating to internet governance, providing technical expertise and internet-architecture knowledge, as well as engagement with broader technical civil society community;
- In collaboration with ARTICLE 19 International Office's law programme, drive ARTICLE 19's work to explore the intersection between Human Rights and technology, looking for opportunities to include a rights-based perspective in technical and business discussions;
- Provide technical expertise and knowledge of digital fora in support of the ARTICLE 19's work on human rights and digital law, policy and principles;
- In collaboration with the communications team, provide advice and support as requested in regards to social media/ campaigning utilising digital technologies;
- Support the operations team on ARTICLE 19's internal and external digital collaborative work platform(s);
- Support the safety, protection and media teams on ARTICLE 19's digital security issues;
- Help secure resources that will support the programmatic work in this area.

## **PERSON SPECIFICATION**

### **Experience:**

- 7+ years experience in managing technical digitally-oriented projects;
- Substantial experience with human rights, particularly freedom of expression and information;
- Experience of working with local and international rights-based organisations;
- Experience of writing for digital platforms;
- Experience of building digital tools and platforms;
- Experience of working on internet governance issues;
- Demonstrated successful experience of strategic planning, fundraising and project management;
- Proven capacity to understand and anticipate the need for change management and experience of delivering effective frameworks to plan and manage the continuous process of change.

### **Skills and abilities**

- A doer – this post requires extensive hands-on work and an ability to deliver tangible outputs;
- Ability to multitask working quickly and effectively;
- Ability to work on own initiative and to play a leading role on digital issues within an organisation;
- Ability to work under pressure and manage time effectively;
- Ability to communicate complex topics in an accessible manner to a broad audience;

- Ability to work in multi-cultural and multi-linguistic workplace;
- Excellent written and spoken English; knowledge of at least one other language is highly desirable (particularly French, Spanish, Portuguese or Arabic)
- A commitment to excellent performance and a practical understanding of how to promote shared learning and innovation across diverse regions;
- Good interpersonal and advocacy skills with a range of actors.

**Knowledge**

- Educated to degree standard essential with a post-graduate qualification desirable;
- Knowledge of human rights and/or key freedom of expression issues, internet governance and digital technology essential;
- Knowledge of digital technology that can be used to enhance the work of a campaigning and advocacy organisation.

**Other Requirements**

- Cultural sensitivity and commitment to equal opportunities;
- Experience of working in other countries within the region;
- Willingness to work outside normal working hours including weekends and evenings;

**How to apply: -**

Interested candidates should send a covering letter highlighting how they meet the person specification and a CV to: [adminkenya@article19.org](mailto:adminkenya@article19.org)

Closing date for receipt of applications: 14 December, 2016

Only shortlisted applicants will be contacted